

INSTRUCTIONS: Submitting Homework in Gradescope

We will be using the online Gradescope program to submit homework assignments and quiz answers. Before submitting your homework, you should **scan** it to one pdf file. If you don't have a scanning App, you can use the smartphone app **DropBox** or Cam Scanner. Aim to make nice clear scans, stored in the same place on your phone or iPad. Any program works as long as it creates one readable pdf and **not** a photo. Make sure to scan all pages into one file (with multiple pages).

After your assignment is scanned to a pdf, using any App, submit on Gradescope as follows:

- To get started the first time, go to <http://www.gradescope.com>, click on “Sign up for free” and select Sign up as [a] “Student”. You can skip the student ID entry. Click “Enroll in Course”.
- Use the course code **BK5Z6V**, your full name (the one you use to sign assignments) and your **Amherst College email** address to sign up. It may send you an email asking to set a password for your account, so check your Amherst email inbox.
- To submit assignments in the future, after logging in to Gradescope, select the course “Math 121, Benedetto Sections 01, 02, Fall 2024” and the appropriate homework assignment.
- Select “submit pdf” to submit your work in pdf format. Browse to find your pdf and upload.
- **TAG PROBLEMS:** You must tell Gradescope which problems are on which page(s). The easiest way to do this matching is to click on each problem number and then click on the page(s) of **your** homework upload that the given problem is written on. Repeat until **all** problems are matched. Otherwise the graders will not grade your work. (Gradescope will give you a warning when you go to submit your assignment if you have not matched problems.) If you tag a problem incorrectly, then you can fix it by clicking More and Reselect Pages.
- Click Save or Submit.
- **IMPORTANT!** The submission deadline time of 11:59 pm is strict. The program will lock out at that time. Leave time to upload your scan and to TAG your problems.
- Set an alarm for each night for which HW (Wednesday and Friday) or Quizzes (Sunday) are due, so you don't miss your submission.

After your assignment is graded, you will be able to see your score on the written problems, along with comments, on Gradescope. You should receive an email publishing when each homework set is graded.